



Vendors Working on site at BCAA During the Covid-19 Pandemic

BCAA's operations have been identified as "essential" by the BC Government. While we continue to operate we undertake our corporate responsibility to keep everyone in our BCAA family, including our vendors, safe by maintaining physical distancing, facilitating proper hygiene and cleaning protocols. We entirely align with all WorkSafe Standards, Regulations and protocols, particularly as they relate to Covid-19 regulations and standards (collectively "WorkSafe Standards") and confirm that nothing set out below is meant to replace or supersede WorkSafe Standards. If unintended differences occur WorkSafe Standards take precedent and should be followed.

We have ensured that the work you will be undertaking while on site can be completed in a safe manner but if you feel unsafe please immediately contact your **BCAA supervisor who is responsible for making sure you can conduct your activities in a safe manner** or, if your supervisor is unavailable **or you encounter an emergency**, please immediately call 604-268-5055 and press 1 for immediate assistance or 911.

Please review the following before commencing any onsite work and remember, if you are feeling ill please do not come onsite and, if you are onsite and start feeling ill please advise us and prepare to immediately vacate the building.

➤ **Minimize close contact with others by:**

- avoiding crowded work spaces
- avoiding common greetings, such as handshakes
- **Keep a physical (otherwise referred to as "social") distance of at least 2 arms-length (approximately 6 feet) from others. If you cannot maintain physical distance you must wear personal protective equipment appropriate for the work you are performing. If you do not have appropriate PPE, please speak to your BCAA supervisor and supplies will be provided to you or the work will be rescheduled.**

➤ **Proper hygiene can help reduce the risk of infection or spreading infection to others:**

- wash your hands often with soap and water for at least 20 seconds, especially after using the washroom and when preparing food
 - use alcohol-based hand sanitizer if soap and water are not available
- when coughing or sneezing:
 - cough or sneeze into a tissue or the bend of your arm, not your hand
 - dispose of any tissues you have used as soon as possible in a lined waste basket and wash your hands afterwards
- avoid touching your eyes, nose, or mouth with unwashed hands
- BCAA provides hand soap in all restrooms as well as hand sanitizers throughout our facilities

➤ **Cleaning and survival of Covid-19 on surfaces**

It is not certain how long COVID-19 survives on surfaces, it seems to behave like other coronaviruses, but some information indicates it may persist on surfaces for a few hours or up to several days depending on different conditions, such as temperature, type of surface and humidity of the environment. **We routinely clean throughout or locations but if you believe a surface or area you have been asked to work in requires additional attention please contact us immediately.** Common surfaces routinely disinfected are:

<ul style="list-style-type: none">• tables• handrails• doorknobs• electronics• countertops	<ul style="list-style-type: none">• light switches• faucet handles• cabinet handles• elevator buttons
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Remember, when it comes to health and safety, everyone in the workplace has distinct responsibilities. Whether you're an owner, employer, supervisor, prime contractor, or worker, you have a role to play in keeping the workplace safe.