



# WORK PERMIT / TENANT ACCESS

## CONTRACTOR ACCESS

## TENANT ACCESS

### GENERAL INFORMATION

TENANT \_\_\_\_\_

TENANT CONTACT \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CRU \_\_\_\_\_

DATE OF REQUEST \_\_\_\_\_

### GENERAL CONTRACTOR / SUB CONTRACTOR

COMPANY \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CELLULAR \_\_\_\_\_ EMAIL \_\_\_\_\_

I have read and agreed to Ivanhoe Cambridge's Building Permit Rules & Regulations

### ACCESS INFORMATION

DATE OF WORK/ACCESS – FROM \_\_\_\_\_ TO \_\_\_\_\_

TIME OF WORK/ACCESS – FROM \_\_\_\_\_ TO \_\_\_\_\_

### SHUTDOWN REQUIRED

ELECTRICAL SHUTDOWN

### ACCESS REQUIRED

ELECTRICAL ROOM ACCESS

MECHANICAL SHUTDOWN

MECHANICAL ROOM ACCESS

GAS SHUTDOWN

ROOF ACCESS

SPRINKLER SHUTDOWN (note: Valve Number & Zone below in OTHER)

TELCO ACCESS

OTHER \_\_\_\_\_

All permits must be submitted a minimum of 24 hours in advance or 72 hours in advance for Monday access

### DESCRIPTION OF WORK

---

---

---

---

---

---

\*\*\*\*\*Please include photos and/or maps as required\*\*\*\*\*